



**HUGHES-ELIZABETH LAKES UNION ELEMENTARY
SCHOOL DISTRICT**

**REGULAR MEETING OF THE GOVERNING BOARD
November 18, 2008**

**Hughes Elizabeth Lakes Union School District – School Library
16633 Elizabeth Lake Road
Lake Hughes, CA 93532**

AGENDA

Closed Session – 6:30 p.m.
Regular Session – 7:00 p.m.

Full agenda available in the District Office 8:00 - 4:00

HUGHES-ELIZABETH LAKES UNION ELEMENTARY SCHOOL DISTRICT

REGULAR MEETING OF THE GOVERNING BOARD AGENDA

November 18, 2008

CLOSED SESSION: 6:30 PM

PLACE: STAFF LOUNGE

REGULAR SESSION: 7:00 PM

PLACE: LIBRARY

I. PRELIMINARY

Called to order by the presiding officer at _____ p.m.

Roll Call - Members

- Lola Skelton, President
- Zach Mercier Vice President/Clerk
- John Sharp, Member
- Mary Wall, Member
- Melanie Dohn, Member

Roll Call – District Office

- Sandra Lyon, Superintendent, Secretary to the Board
- Ruby Thompson, Director of Business and Operations

II. MOTION TO WAIVE FURTHER READINGS AND APPROVE AGENDA

Recommendation is made to approve the agenda of Tuesday, November 18, 2008, and permit the reading of the title only of proposed agenda items in lieu of reciting the entire text.

Motion by _____ Seconded by _____ Yes _____ No _____

III. CLOSED SESSION

Adjourn to closed session at _____ p.m. to discuss personnel, employer/employee relations, and pupil relations, and pupil personnel (Gov. Code 54967, 54957.6; Ed. Code 35146):

1. PERSONNEL (Govt. Code 54957)
 - Superintendent’s Quarterly Review
2. EMPLOYER/EMPLOYEE RELATIONS (Govt. Code 54957.6)
3. PUPIL PERSONNEL (Ed Code 35146 and 48918)
4. LEGAL ISSUES

Motion by _____ Seconded by _____ Yes _____ No _____

RECONVENE, REPORT OF ACTION TAKEN IN CLOSED SESSION

Reconvene to regular session at _____ p.m.

Motion by _____ Seconded by _____ Yes _____ No _____

IV. WELCOME

- Pledge of Allegiance to the Flag

V. ADDRESSING THE BOARD

In order to address the Board during the Public Comment portion of the meeting, please stand and wait for recognition by the President. Speakers are asked to state their name and are expected to be courteous and comport themselves in accordance with Board Policies 9323 and 1311. Comments are limited to three minutes per person and the Board may limit the number of minutes per topic.

VI. PUBLIC COMMENTS FROM THE AUDIENCE

VII. CORRESPONDENCE

- Nominations for CSBA Delegate Assembly
- Thank you from Mrs. Jeffers
- Thank you from the Carroll family

VIII. BOARD MEMBER'S COMMENTS AND/OR REPORTS

IX. PRESENTATIONS/REPORTS

X. SCHOOL SITE COUNCIL

XI. DIRECTOR OF BUSINESS AND OPERATIONS REPORT

XII. SUPERINTENDENT'S REPORT

XIII. INDIVIDUAL AGENDA ACTION ITEMS

BOARD BUSINESS

XIII.1 Updated Single Plan for Student Achievement

It is recommended that the Board approve the updated Single Plan for Student Achievement as submitted.

Motion by _____ Seconded by _____ Yes _____ No _____

XIII.2 Public Hearing Regarding Initial Proposal with LTA

A Public Hearing will be held per Education Code Section 60119(1) to hear comments from parents, teachers, members of the community, and bargaining units regarding the

initial proposal between HELUS and the Lakes Teachers Association for the 08-09 school year, per AB 1200 (Chapter 1213/1991) and GC 3547.5.

Hearing opened _____ Hearing Closed _____

XIII.3 Initial Proposal from LTA for Collective Bargaining Agreement

It is recommended that the Board approve the initial proposal from the LTA Bargaining unit for the 2008-2009 school year.

Motion by _____ Seconded by _____ Yes _____ No _____

XIII.4 Superintendent’s Contract

It is recommended that the Board approve the proposed changes to the superintendent’s contract.

Motion by _____ Seconded by _____ Yes _____ No _____

EDUCATION

BUSINESS

XIII.5 2008-09 K-3 Class Size Reduction Application

It is resolved that statements on the 2008-09 Operations Application for the K-3 Class Size Reduction Program, under Certifications, are true and accurate.

Motion by _____ Seconded by _____ Yes _____ No _____

XIII.6 Budget Adjustments for 2008-09 for Beginning Balances

It is recommended that the Board approve the Budget Adjustments for 2008-09 for Beginning Balances in accordance with our Unaudited Actuals for 2007-08. BA2019-2069.

Motion by _____ Seconded by _____ Yes _____ No _____

XIII.7 Budget Adjustments for 2008-2009 for 1st Interim Report

It is recommended that the Board approve the budget adjustments for 2008-2009 in accordance with the 1st Interim Report BA1019-1039.

Motion by _____ Seconded by _____ Yes _____ No _____

XIII.8 Annual Delegation of Administrative Authority

It is recommended that the Board approve the annual delegation of administrative authority to process routine budget revisions, adjustments and transfers for 2008-2009

Motion by _____ Seconded by _____ Yes _____ No _____

XIII.9 Obsolete Items

It is recommended that the Board declare these items surplus/obsolete and approve the district to hold an auction on either December 6th or the 20th.

Motion by _____ Seconded by _____ Yes _____ No _____

XIII.10 Deferred Maintenance Plan

It is recommended that the Board approve the updated 5-yr deferred maintenance plan.

Motion by _____ Seconded by _____ Yes _____ No _____

XIII.11 Third Party Administrator – 403B

It is recommended that the Board approve Schools First as the Districts Third Party Administrator for our TSA-403B IRS requirement by January 2009.

Motion by _____ Seconded by _____ Yes _____ No _____

PERSONNEL

XIII.12 Personnel Register #5-08-09.

It is recommended that the Board approve Personnel Register #5-08-09.

Motion by _____ Seconded by _____ Yes _____ No _____

XIV. CONSENT AGENDA ITEMS

CONSENT AGENDA

- a) Minutes of Regular Board Meeting, October 14, 2008
- b) Purchase Order Report #5-08-09
- c) Warrant Register #5-08-09
- d) Conference/Workshop #5-08-09
- e) Field Trips #5-08-09
- f) Williams 1st Quarterly Report, 2008-2009

Motion by _____ Seconded by _____ Yes _____ No _____

PLANNING

- A. At this time, Board Members or community members may request future Board Consideration of an item.
- B. The next Regular Board Meeting is scheduled for **December 9, 2008**, with closed session at 6:30 in the Staff Lounge and the regular session at 7:00 in the school library.

PUBLIC ADJOURNMENT

Pursuant to the Bylaws of the Board all regularly scheduled meetings of the Board must adjourn by 10:30 p.m. unless extended by a majority vote of the Board.

Return to closed session at _____ p.m.

Motion by _____ Seconded by _____ Yes _____ No _____

Close and adjourn the meeting at _____ p.m.

Seconded by _____ Yes _____ No _____
Motion by _____