



**HUGHES-ELIZABETH LAKES UNION ELEMENTARY
SCHOOL DISTRICT**

**REGULAR MEETING OF THE GOVERNING BOARD
December 07, 2009**

**Hughes Elizabeth Lakes Union School District – School Library
16633 Elizabeth Lake Road
Lake Hughes, CA 93532**

AGENDA

Closed Session – 6:30 p.m.
Regular Session – 7:00 p.m.

Full agenda available in the District Office 8:00 - 4:00

HUGHES-ELIZABETH LAKES UNION ELEMENTARY SCHOOL DISTRICT

REGULAR MEETING OF THE GOVERNING BOARD AGENDA

December 07, 2009

CLOSED SESSION: 6:30 PM

PLACE: STAFF LOUNGE

REGULAR SESSION: 7:00 PM

PLACE: LIBRARY

I. PRELIMINARY

Called to order by the presiding officer at _____ p.m.

Roll Call - Members

- Lola Skelton, President
- Zach Mercier Vice President/Clerk
- John Sharp, Member
- Mary Wall, Member
- Melanie Dohn, Member

Roll Call – District Office

- Julie Maple, Interim Superintendent, Secretary to the Board
- Ruby Thompson, Director of Business and Operations

II. MOTION TO WAIVE FURTHER READINGS AND APPROVE AGENDA

Recommendation is made to approve the agenda of Monday, December 07, 2009, and permit the reading of the title only of proposed agenda items in lieu of reciting the entire text.

Motion by _____ Seconded by _____ Yes _____ No _____

III. CLOSED SESSION

Adjourn to closed session at _____ p.m. to discuss personnel, employer/employee relations, and pupil relations, and pupil personnel (Gov. Code 54967, 54957.6; Ed. Code 35146):

1. PERSONNEL (Govt. Code 54957)
2. EMPLOYER/EMPLOYEE RELATIONS (Govt. Code 54957.6)
3. PUPIL PERSONNEL (Ed Code 35146 and 48918)
4. LEGAL ISSUES

Motion by _____ Seconded by _____ Yes _____ No _____

RECONVENE, REPORT OF ACTION TAKEN IN CLOSED SESSION

Reconvene to regular session at _____ p.m.

Motion by _____ Seconded by _____ Yes _____ No _____

IV. WELCOME

- Pledge of Allegiance to the Flag

ELECTION OF OFFICERS

As required by Education Code, Section 35143, the Board of Trustees' officers are to be elected annually at the first meeting in December.

A. Election of President

Nominee	Nominated By	Seconded By
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1. _____

2. _____

Close Nominations: Motion by _____ Seconded by _____

Oral Ballot	Votes Cast 1	_____	Votes Cast 2	_____
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Elect _____ As President

B. Election of Vice President/Clerk

Nominee	Nominated By	Seconded By
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1. _____

2. _____

Close Nominations: Motion by _____ Seconded by _____

Oral Ballot	Votes Cast 1	_____	Votes Cast 2	_____
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Elect _____ As Clerk/Vice President

C. Los Angeles County School Trustees Association
 Election of representative to the Los Angeles County School Trustees Association for 2009-2010.

Nominee	Nominated By	Seconded By
1. _____	_____	_____
2. _____	_____	_____

Close Nominations: Motion by _____ Seconded by _____

Oral Ballot	Votes Cast 1	_____	Votes Cast 2	_____
Elect _____	As LACSTA Representative			

D. Election of representative to the Antelope Valley School Boards' Association.

Nominee	Nominated By	Seconded By
1. _____	_____	_____
2. _____	_____	_____

Close Nominations: Motion by _____ Seconded by _____

Oral Ballot	Votes Cast 1	_____	Votes Cast 2	_____
Elect _____	As AVSBA Representative			

SEAT NEW OFFICERS

PROCEDURAL MATTERS

A. Secretary of the Board of Trustees
 It is recommended that the District Interim Superintendent, Mrs. Julie Maple, be appointed to serve as Secretary to the Board of Trustees per Board Policy #9123.

Motion by _____ Seconded by _____ Yes _____ No _____

B. **Authorized Agents**
 The Board authorizes the Interim Superintendent Julie Maple, and/or the Director of Business and Operations, Ruby Thompson, to sign all documents as the Authorized Agents of the District in accordance with the Education Code for the Board Year, December 07, 2009, until the Organization Meeting in December 2010.

Motion by _____ Seconded by _____ Yes _____ No _____

C. Meeting Place

It is recommended that the Regular Board of Trustees' Meetings be held at the school at 16633 Elizabeth Lake Road, Lake Hughes.

Day _____ Time _____

Motion by _____ Seconded by _____ Yes _____ No _____

D. Closed Session

It is recommended that the Closed Session of the Regular Board of Trustees' Meetings be held prior to the public regular session.

Time _____

Motion by _____ Seconded by _____ Yes _____ No _____

E. Board Meeting Day

It is recommended that the Board of Trustees determine a meeting day acceptable to all new board members and district representatives.

Time _____

Motion by _____ Seconded by _____ Yes _____ No _____

V. ADDRESSING THE BOARD

In order to address the Board during the Public Comment portion of the meeting, please stand and wait for recognition by the President. Speakers are asked to state their name and are expected to be courteous and comport themselves in accordance with Board Policies 9323 and 1311. Comments are limited to three minutes per person and the Board may limit the number of minutes per topic.

VI. PUBLIC COMMENTS FROM THE AUDIENCE

VII. CORRESPONDENCE

VIII. BOARD MEMBER'S COMMENTS AND/OR REPORTS

IX. PRESENTATIONS/REPORTS

X. SCHOOL SITE COUNCIL

XI. DIRECTOR OF BUSINESS AND OPERATIONS REPORT

XII. SUPERINTENDENT'S REPORT

XIII. INDIVIDUAL AGENDA ACTION ITEMS

BOARD BUSINESS

XIII.1 Planning Meeting/Study Session for the Board—Discussion

The Board needs to discuss when it will meet to update the long-range plan and what study sessions it would like scheduled after the first of the year.

Motion by _____ Seconded by _____ Yes _____ No _____

XIII.2 Call for Nominations for CSBA Delegate Assembly

The Board may nominate board member within this geographical region or subregion for positions on the CSBA Delegate Assembly.

Motion by _____ Seconded by _____ Yes _____ No _____

EDUCATION

BUSINESS

XIII.3 1st Interim Report

It is recommended that the Board approve the 1st Interim Report for 2009-10.

Motion by _____ Seconded by _____ Yes _____ No _____

XIII.4 Public Hearing Restricted Balance and Categorical Flexibility Transfers

This hearing will be to discuss the purposes for which the funds will be used for the maximum flexibility option for 2009-10 Tier III categorical programs.

Hearing open at _____ p.m. Hearing closed at _____ p.m.

Motion by _____ Seconded by _____ Yes _____ No _____

XIII.5 Approval Resolution #5-09-10 Categorical Flexibility Transfer

It is recommended that the Board approve Resolution #5-09-10 Categorical Flexibility Transfer to allow maximum flexibility for 2009-2010. To include the purposes for which funds will be used.

Motion by _____ Seconded by _____ Yes _____ No _____

PERSONNEL

XIV. CONSENT AGENDA ITEMS

CONSENT AGENDA

- a) Minutes of Regular Board Meeting, November 10, 2009
- b) Minutes of special Board Meeting November 23, 2009
- c) Minutes of special Board Meeting December 1, 2009

- d) Personnel Register #6-09-10
- e) Purchase Order Report #6-09-10
- f) Warrant Register #6-09-10
- g) Conference/Workshop #6-09-10

Motion by _____ Seconded by _____ Yes _____ No _____

PLANNING

At this time, Board Members or community members may request future Board Consideration of an item.

- B. The next Regular Board Meeting is scheduled for **January 12, 2010**, with closed session at 6:30 in the Staff Lounge and the regular session at 7:00 in the school library.

PUBLIC ADJOURNMENT

Pursuant to the Bylaws of the Board all regularly scheduled meetings of the Board must adjourn by 10:30 p.m. unless extended by a majority vote of the Board.

Return to closed session at _____ p.m.

Motion by _____ Seconded by _____ Yes _____ No _____

Close and adjourn the meeting at _____ p.m.

Motion by _____ Seconded by _____ Yes _____ No _____