

**HUGHES-ELIZABETH LAKES UNION ELEMENTARY SCHOOL DISTRICT  
REGULAR MEETING OF THE GOVERNING BOARD**

**September 8, 2009 MINUTES**

The Regular Meeting of the Governing Board of the Hughes-Elizabeth Lakes Union Elementary School District was called to order by Lola Skelton, President, at 6:39 p.m. in the School Library at 16633 Elizabeth Lake Road, Lake Hughes, California on September 8<sup>th</sup>, 2009.

Members Present:  
Lola Skelton, President  
Zach TJ Mercier, Vice-President/Clerk  
John Sharp, Member  
Melanie Dohn, Member

District Office Representatives:  
Julie Maple, Interim Superintendent  
Ruby Thompson, Director  
Business and Operations

Others in attendance: Mr. Steven Martinez and Ms. Kari Christensen.

Ms. Dohn made a motion to approve the agenda, seconded by Mr. Sharp and carried 3/0.

Ms. Dohn then made a motion to adjourn to closed session, seconded Mr. Sharp and carried 3/0. The Board adjourned to Closed Session at 6:40 PM to discuss personnel, employer/employee relations, pupil personnel (student discipline), legal issues and CBO contract (Gov. Code 54967, 54957.6; Ed. Code 35146):

With a motion by Mr. Sharp, a second by Ms. Dohn, and a vote of 4/0, the Board reconvened to Regular Session at 7:16 PM.

As there were no public comments from the audience, Mrs. Skelton asked for correspondence. Mrs. Skelton shared a correspondence regarding the LACASTA Fall Workshop.

Moving on to Board members comments, Mrs. Skelton reminded the Board of the AV School Board Association dinner on Tuesday September 22, at Joe Walker Middle School. Mrs. Skelton noted that PTA presidents would be honored at this meeting. Ms. Dohn stated that there are many businesses that offer fundraisers for schools, providing a percentage of sales from local residents to the school. Ms. Dohn suggested that we look into some of these fundraisers and post the links on the school website.

Ms. Christensen stated that the first SITE Council meeting of the year will be held on October 5<sup>th</sup>, 2009.

Mrs. Thompson stated that the information she need to put into the Director of Business report were action item later in the agenda and would discuss them at that time.

Mrs. Maple gave the Interim Superintendent's report in which she stated that Back-To-School Nights, August 26<sup>th</sup> and 28<sup>th</sup>, were well attended. The teachers gave very informative presentations. Mrs. Maple reported that HELUS student enrollment is down from last year. Enrollment is currently at 326. She also stated that students watched President Obama's Back-To-School speech in the cafeteria on Sept. 9<sup>th</sup>. Mrs. Maple reported that HELUS will be participating in an earthquake drill on Thursday October 15<sup>th</sup> at 9:15 am. This drill is called "The Great California ShakeOut" and involves almost every school in California as well as businesses, community organizations, and families. It is an opportunity for Hughes-Elizabeth Lakes School to practice what we would do during and after a real earthquake. Leadership and safety

committee will help plan the event. Aides will review crisis plan, staff reviewed the plan at a recent staff meeting. Mrs. Maple stated that Sandra Lyon will be conducting thinking map trainings on October 21<sup>st</sup>. She will train instructional assistants for two hours, work in classrooms and review maps with the staff for an hour after school. Mrs. Maple thanked Wendy Williams, PTA president, for applying to Time Warner Cable for a grant to help subsidize science camp this year. The grant has been granted for \$3,500. PTA has donated an additional \$4,500. Ms. Carr and Mrs. Lewis have already begun planning fundraisers with 6<sup>th</sup> grade parents to cover the rest of the cost. A recycling fund raiser is underway, a walkathon is scheduled for September 16 and 17. A movie night is scheduled for October 9<sup>th</sup>. The cost for science camp is \$299 per student, there are currently 33 students. Transportation costs are about \$281. Mrs. Maple reported that the PTA is planning a "tile-wall" fundraiser. Parents will be able to buy a tile to decorate. The tiles will be made into a mural and mounted on the wall of the ramp leading to the office.

Moving on to Board business Ms. Dohn made a motion, seconded by Mr. Sharp and carried 4/0, to approve the Inter-District Attendance Agreement with Castaic Union School District.

Ms. Dohn made a motion to schedule a special Board meeting on September 14<sup>th</sup> or September 18<sup>th</sup> to plan the superintendent search with Dave Long and Associates. The motion was seconded by Mr. Sharp and passed 4/0.

Moving on to business Mr. Sharp made a motion, seconded by Ms. Dohn and carried 4/0 to approve the contract for Tina Biondo to provide speech and language services on a waiver credential.

Ms. Dohn made a motion, seconded by Mr. Mercier to approve the Unaudited Actuals Financial Report for 2008-2009. The motion carried 4/0.

Mr. Mercier made a motion seconded by Ms. Dohn to approve Resolution #2-09-10 for Adopting the "Gann" Limit. The motion carried 4/0.

Mr. Mercier made a motion to approve personnel register #3-09-10. The motion was seconded by Ms. Dohn and carried 4/0.

Mr. Mercier made a motion to approve the consent agenda, seconded by Ms. Dohn. The motion carried 4/0.

The next Regular Board meeting will be held on Tuesday, October 13, 2009, at 7:00 PM in the school library, with closed session held at 6:30 in the staff lounge.

Mr. Mercier made a motion to adjourn the meeting at 8:38 PM. The motion was seconded by Mr. Sharp and carried 4/0.

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Mr. Zach Mercier, Vice President/Clerk

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Date