

**HUGHES-ELIZABETH LAKES UNION ELEMENTARY SCHOOL DISTRICT
REGULAR MEETING OF THE GOVERNING BOARD**

October 13, 2009 MINUTES

The Regular Meeting of the Governing Board of the Hughes-Elizabeth Lakes Union Elementary School District was called to order by Lola Skelton, President, at 6:32 p.m. in the School Library at 16633 Elizabeth Lake Road, Lake Hughes, California on October 13, 2009.

Members Present:

Lola Skelton, President
Zach TJ Mercier, Vice-President/Clerk
John Sharp, Member
Melanie Dohn, Member
Mary Wall, Member

District Office Representatives:

Julie Maple, Interim Superintendent
Ruby Thompson, Director
Business and Operations

Others in attendance:

Mrs. Wall made a motion to approve the agenda, seconded by Ms. Dohn and carried 5/0.

Mr. Mercier then made a motion to adjourn to closed session, seconded Mr. Sharp and carried 5/0. The Board adjourned to Closed Session at 6:33 PM to discuss personnel, employer/employee relations: CBO contract and negotiations, pupil personnel, and legal issues. (Gov. Code 54967, 54957.6; Ed. Code 35146):

With a motion by Mrs. Wall, a second by Mrs. Skelton, and a vote of 5/0, the Board reconvened to Regular Session at 8:06 PM.

As there were no public comments from the audience, Mrs. Skelton asked for correspondence. There was no correspondence shared.

There were no Board member comments or reports shared.

Mrs. Maple reported that site council met on October 5th to review the budget.

Mrs. Thompson gave the Director of Business and Operations Report. Mrs. Thompson stated that the Leadership Team was discussing ideas for the fiscal solvency plan that LACOE requires by 1st Interim. They focused on making money as well as cutting costs. Some of the ideas were bingo fundraisers and attendance incentives. The key is that we are starting to outside the box at ways to save money as well as creating a revenue stream. Mrs. Thompson stated that our attendance has taken a huge hit this year with flu season starting in September rather than January.

Mrs. Thompson informed the board that our disaster preparedness plan was coming together and members of our staff and community were joining in the process of getting donations from the surrounding communities. She stated that Mrs. Doris Karibinus had gotten Sparklets to donate 21 cases of bottled water. Mrs. Thompson stated that we had written a letter after Debi Cowan contacted American Medical Response and they asked for a request for donations in writing. We have also contacted Waste management requesting a donation of a container to store our disaster preparedness supplies.

She stated that both Mrs. Maple and herself had attended the DART training at Lancaster School District in September and that they had invited HELUS to send two more employees in November.

Mrs. Maple gave the Interim Superintendent's report in which she announced the following:

- Fall Dance, October 16, 2009, 6:00-8:00 PM
- Fall Festival, October 23, 2009
- Halloween Parade, October 30, 2009 1:30

Mrs. Maple also reported that enrollment continues to be significantly lower than this time last year. The current enrollment is 323. This time last year it was 354, This time two years ago it was 355. Mrs. Maple reported on the following events:

- **Thinking Map Training**—All Instructional aides will be trained on October 21st by Sandra Lyon. A refresher training will be given to the staff from 2:45-4:00 on the same day.
- **Great California ShakeOut:** HELUS will be participating in an earthquake drill on Thursday October 15th at 9:15 am. We are using safety credits to help replace expired food supplies and to enhance first aid supplies. A heartfelt thanks to Ruby Thompson for coordinating and organizing our first aid supplies and to Doris Karabinis for arranging to have Sparkletes Water donate 21 cases of water bottles to HELUS for our safety supplies.
- **Kudos** to Mrs. Lewis, Mrs. Carr, sixth grade parents and students, for raising \$2,710 for science camp.
- **RTI:** Nearly all grades have already started RTI. Those that have not will begin at the end of this month.
- **API:** The federal governments AYP, annual yearly progress, system focuses solely on whether or not students are scoring at the proficient level or above on the STAR assessments. The results of the 2009 tests were released the first week of school. HELUS students had the top scores in the Antelope valley with **69.7%** of our students scoring proficient or advanced in ELA and **70.3%** scoring proficient or advanced in math. The state of Calif. Released the API, academic performance index, scores for the 2009 STAR tests on September 16, 2009. The state API is an index that measures year-to-year improvement. Schools receive more API points for moving students up from the lowest performance levels. The API is a numeric index that ranges from a low of 200 to a high of 1000 with a statewide target of 800. The students at HELUS achieved an API score of **852**. That was a 30 point growth from last year. On September 16th our entire school gathered to celebrate our accomplishment. Dahlia Grossman was there to record the event. All students were given stickers donated by LifeTouch that said "I Am A Star".

Moving on to Board business a hearing for Sufficient textbooks opened at 8:25. The hearing closed at 8:26. Mr. Sharp made a motion, seconded by Mr. Mercier and carried 5/0, to approve Resolution #3-09-10 regarding sufficient Textbooks and Instructional Materials.

Moving on to business Mrs. Wall made a motion, seconded by Mr. Mercier and carried 5/0 to approve Resolution #4-09-10 giving the Interim/Superintendent to approve routine budget revisions, adjustments, and transfers

Mrs. Wall made a motion, seconded by Ms. Dohn to pay the \$195.00 registration for the CSBA New Board Members session on Dec. 3rd for one Board member to attend. The motion carried 5/0.

Ms. Dohn made a motion seconded by Mrs. Wall to approve the budget revisions for 1st interim for 09-10 fiscal year.

Mrs. Skelton made a motion to table the approval of job descriptions for account clerk I and II. The motion was seconded by Mr. Sharp and carried 5/0.

Mrs. Skelton made a motion to table the approval of the confidential/management salary schedule to include the positions of account clerk I and II. The motion was seconded by Mrs. Wall and carried 5/0.

Mr. Sharp made a motion to approve the consent agenda items a-k, seconded by Mr. Mercier. The motion carried 5/0.

Mr. Mercier made a motion to approve the consent agenda l. Seconded by Ms. Dohn, the motion carried 4/0 with 1 abs.

The next Regular Board meeting will be held on Tuesday, November 10, 2009, at 7:00 PM in the school library, with closed session held at 4:00 in the District office.

Mr. Mercier made a motion to adjourn the meeting at 9:14 PM. The motion was seconded by Mrs. Wall and carried 5/0.

Mr. Zach Mercier, Vice President/Clerk

Date