

**HUGHES-ELIZABETH LAKES UNION ELEMENTARY SCHOOL DISTRICT  
REGULAR MEETING OF THE GOVERNING BOARD**

**December 7, 2009 MINUTES**

The Regular Meeting of the Governing Board of the Hughes-Elizabeth Lakes Union Elementary School District was called to order by Lola Skelton, President, at 7:00 p.m. in the School Library at 16633 Elizabeth Lake Road, Lake Hughes, California on December 7, 2009.

**Members Present:**

Lola Skelton, President  
Zach TJ Mercier, Vice-President/Clerk  
John Sharp, Member  
Mary Wall, Member  
Melanie Dohn, Member

**District Office Representatives:**

Julie Maple, Interim Superintendent  
Ruby Thompson, Director of Business and Operations

Others in attendance: Mr. Charles Avila

Mrs. Wall made a motion to approve the agenda, seconded by Ms. Dohn and carried 5/0.

Mrs. Skelton made a motion to amend the agenda to add the oath of office. The motion was seconded by Mrs. Wall and carried 5/0.

Mrs. Maple administered the oath of office to newly re-elected members Mrs. Lola Skelton, Mr. Zach T.J. Mercier and Ms. Melanie Dohn.

Mrs. Wall made a motion to nominate Lola Skelton to the office of Board president. The motion was seconded by Mrs. Wall.

Mr. Mercier made a motion to close nominations, seconded by Mr. Sharp. Lola Skelton was elected Board president with a vote of 5/0.

Mr. Sharp made a motion to nominate Zach T. J. Mercier to the office of vice president/clerk. The motion was seconded by Mrs. Wall.

Mrs. Wall made a motion to close nominations, seconded by Mr. Sharp. Zach T.J. Mercier was elected vice president/clerk with a vote of 5/0.

Mr. Mercier made a motion to nominate John Sharp to be the representative to the LA CO. School Trustees Association for 2009-2010. The motion was seconded by Mrs. Wall.

Mrs. Wall made a motion to close nominations, seconded by Mr. Mercier. John Sharp was elected the representative to the L.A. CO. School Trustees Association for 2009-2010 with a vote of 4/0.

Mr. Mercier made a motion to nominate Melanie Dohn to be the representative to the Antelope Valley School Boards' Association for 2009-2010. The motion was seconded by Mrs. Wall.

Mr. Sharp made a motion to close nominations, seconded by Mrs. Wall. Mrs. Melanie Dohn was elected the representative to the Antelope Valley School Boards' Association for 2009-2010 with a vote of 5/0.

Mrs. Wall made a motion to appoint Mrs. Julie Maple, Interim Superintendent, to serve as secretary to the Board of Trustees per Board policy #9123. The motion was seconded by Ms. Dohn and carried 5/0.

Mrs. Wall made a motion seconded by Mr. Sharp and carried 5/0 to authorize the Interim Superintendent Julie Maple, and/or the Director of Business and Operations, Ruby Thompson, to sign all documents as the Authorized Agents of the District in accordance with the Education Code for the Board Year, December 07, 2009, until the Organization Meeting in December 2010.

Mrs. Skelton made a motion seconded by Mr. Sharp to hold the Regular Board of Trustees' Meetings in the library at the school at 16633 Elizabeth Lake Road, Lake Hughes. The motion carried 5/0.

Mrs. Wall made a motion, seconded by Mr. Mercier, that the Closed Session of the Regular Board of Trustees' Meetings be held prior to the public regular session. The motion passed 5/0.

Ms. Dohn made a motion, seconded by Mrs. Wall and carried 5/0, to hold regular board meetings on the 2<sup>nd</sup> Tuesday of each month at 6:30 PM.

Mr. Avila from Yes Kids addressed the Board. He presented information regarding a writing contest that will be kicked off in February during child abuse prevention month.

Mrs. Skelton shared a correspondence from LACOE approving the AB1200 for the CSEA contract.

Board member comments were then asked for. Ms. Dohn commented that she attended the CSBA conference and would present what she learned at the January meeting. Mrs. Skelton commented that the Board would be conducting interviews on Tuesday and Wednesday for a new superintendent.

Mrs. Thompson gave the Director of Business and Operations Report. Mrs. Thompson stated that School Services of California would present the Governor's budget on January 13<sup>th</sup> in Long Beach. She stated that she had already registered herself and the new Superintendent. Mrs. Skelton and Mr. Sharp request that they be able to attend and would pay for their registration. Mrs. Thompson also stated that the cash flow was tight right now but that the property taxes would be coming in by the end of the month and the district had the funds to meet their obligations. She further stated that the average daily attendance (ADA) remained stagnate and that it was becoming evident that changes in staffing could not be avoided in the coming fiscal year. She informed the board that the new special education bus was available and Newhall School District was requesting the salvage value of \$300 for the bus. Forsythe would be putting it in the paint shop to put the new lettering for the district. Mrs. Skelton asked if they had any other buses available. Mrs. Thompson stated that she would look into the possibility of putting the District on the list for another special education bus. She stated that this would free up the vans to use for district business.

Mrs. Maple gave the Interim Superintendent's report in which she stated the following:

1. Current enrollment is **326**
2. Thank you to our fabulous PTA for the outstanding science assemblies they provided for our students today. The 7<sup>th</sup> grade students participated in a dissection lab while the 8<sup>th</sup> grade students participated in a physics lab. Students in grades 1<sup>st</sup> through 6<sup>th</sup> attended a science assembly in the cafeteria.
3. The winter holiday program will be held in the HELUS cafeteria this year. Due to budget cuts we cannot afford to hold the performance at the OAKS this year. The Holiday

Program will take place on Tuesday, December 15<sup>th</sup> and Thursday, December 17<sup>th</sup> and will start at 6:00.

4. Thank you Wendy Williams, PTA president for arranging to have Time Warner Cable partner with our school for five years. Time Warner has committed to providing our school with \$3,500 each year for 5 years to help our 6<sup>th</sup> graders attend science camp. The check presentation assembly was an exciting event. All students 4-8 were given T-shirts that said "DEEP THINKER". There were many representatives from Time Warner Present, Norm Hickling from Antonovich's office addressed the student body. The newsmedia was represented by Dahlia Grossman from the Mountain Yodler and Julie Drake from the AV Press.
5. Thank you, Steve Martinez, Rhonda Gonzales, Kari Christensen, Susan Ledoux, Ann Silva, Susan Smith and Jennifer Johnson for volunteering to work on writing the application for the 2010 California Distinguished School (DS) Program.
6. Santa will visit Hughes-Elizabeth Lakes Union School on Dec. 15<sup>th</sup> and 17<sup>th</sup> from 3:30 - 5:30 in the school library prior to our Winter Holiday Program. Children may have a 4x6 photo taken of themselves with Santa for \$5.00

Moving on to Board business Mr. Mercier made a motion to table the discussion about Board study sessions. The motion was seconded by Mrs. Wall and carried 5/0.

Mr. Mercier made a motion, seconded by Mrs. Wall to table the nomination of a board member for a position on the CSBA delegate assembly. The motion carried 5/0.

Mr. Mercier made a motion, seconded by Mrs. Wall to approve the 1<sup>st</sup> Interim Report for 2009-2010. The motion carried 5/0.

A public hearing regarding restricted balance, categorical flexibility transfers and the purposes for which the funds will be used for the maximum flexibility option for 2009-10 Tier III categorical programs opened at 8:22. The hearing closed at 8:24.

Mr. Mercier made a motion to approve Resolution #5-09-10 Categorical Flexibility Transfer to allow maximum flexibility for 2009-2010. To include the purposes for which funds will be used. The motion was seconded by Mrs. Wall and carried 5/0.

Mr. Mercier made a motion to approve the consent agenda, seconded by Mr. Sharp. The motion carried 5/0.

The next Regular Board meeting will be held on Tuesday, Jan. 12, 2010, at 6:30 PM in the school library, with closed session held at 6:00 in the staff lounge.

Ms. Dohn made a motion to adjourn the meeting at 8:34 PM. The motion was seconded by Mr. Mercier and carried 5/0.

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Mr. Zach Mercier, Vice President/Clerk

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Date