



**HUGHES-ELIZABETH LAKES UNION ELEMENTARY
SCHOOL DISTRICT**

**REGULAR MEETING OF THE GOVERNING BOARD
June 22, 2010**

**Hughes Elizabeth Lakes Union School District – School Library
16633 Elizabeth Lake Road
Lake Hughes, CA 93532**

MINUTES

Closed Session – 6:00 p.m.
Regular Session – 6:30 p.m.

Full agenda available in the District Office 8:00 - 4:00

HUGHES-ELIZABETH LAKES UNION ELEMENTARY SCHOOL DISTRICT

REGULAR MEETING OF THE GOVERNING BOARD AGENDA

**MINUTES
June 22, 2010**

CLOSED SESSION: 6:00 PM

PLACE: LIBRARY

REGULAR SESSION: 6:30 PM

PLACE: LIBRARY

I. PRELIMINARY

Called to order by the presiding officer at 6:00 p.m.

Roll Call - Members

- Lola Skelton, President
- Zach Mercier Vice President/Clerk
- John Sharp, Member
- Mary Wall, Member
- Melanie Dohn, Member

Roll Call – District Office

- Diane Parkins, Superintendent/Principal
- Ruby Thompson, Director of Business and Operations

II. MOTION TO WAIVE FURTHER READINGS AND APPROVE AGENDA

Recommendation is made to approve the agenda of Tuesday, June 22, 2010, and permit the reading of the title only of proposed agenda items in lieu of reciting the entire text.

Motion by Mary Wall Seconded by Melanie Dohn Yes 5 No 0

III. CLOSED SESSION

Adjourn to closed session at 6:01 p.m. to discuss personnel, employer/employee relations, and pupil relations, and pupil personnel (Gov. Code 54967, 54957.6; Ed. Code 35146):

1. PERSONNEL (Govt. Code 54957)
 - Negotiations
2. EMPLOYER/EMPLOYEE RELATIONS (Govt. Code 54957.6)
3. LEGAL ISSUES

Motion by Lola Skelton Seconded by Mary Wall Yes 5 No 0

RECONVENE, REPORT OF ACTION TAKEN IN CLOSED SESSION

Reconvene to regular session at 6:40 p.m.

Motion by Zach Mercier Seconded by John Sharp Yes 5 No 0

IV. WELCOME

- Pledge of Allegiance to the Flag

V. ADDRESSING THE BOARD

In order to address the Board during the Public Comment portion of the meeting, please stand and wait for recognition by the President. Speakers are asked to state their name and are expected to be courteous and comport themselves in accordance with Board Policies 9323 and 1311. Comments are limited to three minutes per person and the Board may limit the number of minutes per topic.

VI. PUBLIC COMMENTS FROM THE AUDIENCE

None

VII. CORRESPONDENCE

Student Letter to Board—a letter was read to the Board from student MeganRose Adams regarding the middle school staff and how each one of them has helped her grow and supported her.

VIII. BOARD MEMBER'S COMMENTS AND/OR REPORTS

- Lola Skelton—The Cherry Blossom Parade was fun and flyers were handed out regarding our school. Students carried the Distinguished School flag and the old school district truck was used in the parade. The Green Valley Parade will occur July 4th and Wendy Perry will be in charge of that parade. We will also participate in the 49er's parade and Ms. Skelton wanted everyone to know that anyone can participate in these parades and she would also like to get more students involved in the parades.
- Ms. Skelton also said that the Distinguished School ceremony at Disneyland was a very nice event along with the Distinguished School celebration on the last day of school here at school.

IX. PRESENTATIONS/REPORTS

None

X. SCHOOL SITE COUNCIL

None

XI. DIRECTOR OF BUSINESS AND OPERATIONS REPORT

Ruby Thompson spoke regarding the clearing of the brush around the school. The fire marshal is now asking for 200 feet from the roof lines of our buildings. Ms. Thompson has received two quotes—one is between \$8-10 thousand the other is approximately \$8 thousand. She discussed how we could use deferred maintenance money or possibly safety credit money for this project. It has to be cleared or we will be fined and then will be charged to have it cleared by the fire department. The board asked her to see if the fire camps might have workers that could help do the clearing and asked for other quotes also even though we do not have to go to bid because of the cost.

XII. SUPERINTENDENT'S REPORT

- PAR Report—The Superintendent read a report from the PAR committee that explained there is still no funding for this mandate but that the teacher who had been referred to PAR made progress and is now on a regular evaluation schedule for the 2010-2011 school year.
- Enrollment Report—We ended the 2009-2010 school year with 336 students. Presently we have 306 enrolled. There are 19 students of 33 who have returned their Kindergarten packets.
- Doug Larsen has requested 4 release days the first week in August to attend the CSEA conference with all costs paid for by CSEA.
- A special board meeting needs to be held June 29, 2010 in order to approve the budget, calendar and administrative cuts for the 2010-2011 school year. It was determined that this board meeting will be held at 3:00 on June 29, 2010.

XIII. INDIVIDUAL AGENDA ACTION ITEMS

BOARD BUSINESS

XIII.1 Independent Study BP 6158 and AR 6158 Final Reading

It is recommended that the Board approve the final reading of BP6158 and AR6158.

Motion by Mary Wall Seconded by John Sharp Yes 5 No 0

XIII.2 District of Choice BP 5117 and AR 5117 Final Reading

It is recommended that the Board approve the final reading of BP5117 and AR5117.

Motion by Mary Wall Seconded by Melanie Dohn Yes 5 No 0

Much discussion was held in regard to the District of Choice, what this means, how it really works and what the risk are to our district. There was a major concern that two districts that are pulling interdistrict transfers for the 2010-2011 school years could severely impact our budget and put us in a fiscally bad spot because we are past the layoffs for certificated staff. Because these transfers have been denied we are now overstaffed by two teachers if we do not keep these students. Parents have been contacting the school to find out what they can do and several parents have contacted Antonovich's office. Parents in attendance were concerned about not being able to have their children attend our school as continuing students and wanted to know

what the next step was for them if they have already been denied by the county. Our district is now at a point where to stay fiscally solvent this is our only option.

XIII.3 Resolution #18-09-10 Approval of students by grade level for acceptance into District of Choice for the 2010-2011 School Year

It is recommended that the Board approve the resolution for acceptance of students into the School of Choice for the 2010-2011 School year.

Motion by Mary Wall Seconded by Melanie Dohn Yes 5 No 0

XIII.4 This Board agenda item was pulled for a future date

XIII.5 Board Self Evaluation

It is recommended that the Board of Trustees approve the first review of the Board self evaluation for use by the Board in their evaluation.

Motion by Melanie Dohn Seconded by Lola Skelton Yes 5 No 0

EDUCATION

XIII.6 Williams Report—4th quarter

It is recommended that the Board of Trustees approve the 4th quarter Williams report for submission to the county office.

Motion by John Sharp Seconded by Zach Mercier Yes 5 No 0

BUSINESS

XIII.7 Year-End Appropriation Transfers

It is recommended that the Board approve the year-end appropriation transfers by county superintendent of schools in closing 2009-10.

Motion by Zach Mercier Seconded by Mary Wall Yes 5 No 0

XIII.8 Resolution #17-09-10 Declaring Salaries Indefinite

It is recommended that the Board approve Resolution #17-09-10, Declaring Salaries Indefinite for Management, Confidential and Unrepresented Employees.

Motion by Mary Wall Seconded by Zach Mercier Yes 5 No 0

XIII.9 Consolidated Application Part I (2010-11)

It is recommended that the Board approve the Consolidated Application part I for 2010-11.

Motion by John Sharp Seconded by Mary Wall Yes 5 No 0

XIV. CONSENT AGENDA ITEMS

- a) Minutes of Regular Board Meeting, May 11, 2010
- b) Minutes of Special Board Meeting, May 25, 2010
- c) Minutes of Special Board Meeting, June 1, 2010
- d) Personnel Report #12-09-10
- e) Field Trip Report #12-09-10
- f) Purchase Order Report #12-09-10
- g) Warrant Register #12-09-10
- h) LACOE: Contract PeopleSoft Financial System Fiscal Year 2010-2011
- i) LACOE: Contract Multimedia Services Contract Fiscal Year 2010-2011
- j) Antelope Valley High School District Food Services Contract Fiscal Year 2010-2011
- k) Arcadia Audiometric Associated, Inc. Contract Fiscal Year 2010-2011

Motion by Mary Wall Seconded by John Sharp Yes 5 No 0

Discussion was held regarding Arcadia Audiometric. This is for our nursing services and they will hold our costs to the same cost as last school year. The Food Services contract remains the same except they will not allow for a prepaid break because not enough people were using this option. The PeopleSoft and Multimedia contracts are as inexpensive as they can be for a district of our size.

PLANNING

At this time, Board Members or community members may request future Board consideration of an item.

Ms. Skelton again encouraged parents and students to become involved in the 2 upcoming parades in Green Valley and the 49er's parade. She also discussed possibly having more information in the Board minutes. She said she realized with have a few staff to complete these tasks so brought information on Livescan which is a computerized pen that allows you to write and then download what you write to the computer. The Superintendent will look into the cost of the pen.

Board Directives

There will be a Special Board meeting on June 29, 2010 at 3:00.

The next Regular Board Meeting is scheduled for **July 13, 2010**, with closed session at 6:00 in the School Library and the regular session at 6:30 in the School Library.

PUBLIC ADJOURNMENT

Pursuant to the Bylaws of the Board all regularly scheduled meetings of the Board must adjourn by 10:30 p.m. unless extended by a majority vote of the Board.

Return to closed session at 7:51 p.m.

Motion by John Sharp Seconded by Mary Wall Yes 5 No 0

Close and adjourn the meeting at 8:09 p.m.

Motion by Melanie Dohn Seconded by Mary Wall Yes 5 No 0

Zachary Mercier, Clerk

Date