



**HUGHES-ELIZABETH LAKES UNION ELEMENTARY  
SCHOOL DISTRICT**

**REGULAR MEETING OF THE GOVERNING BOARD  
February 9, 2010**

**Hughes Elizabeth Lakes Union School District – School Library  
16633 Elizabeth Lake Road  
Lake Hughes, CA 93532**

**Minutes**

Closed Session – 6:00 p.m.  
Regular Session – 6:30 p.m.

**Full agenda available in the District Office 8:00 - 4:00**

**HUGHES-ELIZABETH LAKES UNION ELEMENTARY SCHOOL DISTRICT**

**REGULAR MEETING OF THE GOVERNING BOARD AGENDA**

**February 9, 2010**

CLOSED SESSION: 6:00 PM

PLACE: STAFF LOUNGE

REGULAR SESSION: 6:30 PM

PLACE: LIBRARY

**I. PRELIMINARY**

Called to order by the presiding officer at 6:02 p.m.

Roll Call - Members

- Lola Skelton, President
- Zach Mercier Vice President/Clerk
- John Sharp, Member
- Mary Wall, Member
- Melanie Dohn, Member

Roll Call – District Office

- Diane Parkins, Superintendent/Principal
- Ruby Thompson, Director of Business and Operations

**II. MOTION TO WAIVE FURTHER READINGS AND APPROVE AGENDA**

Recommendation is made to approve the agenda of Tuesday, February 9, 2010, and permit the reading of the title only of proposed agenda items in lieu of reciting the entire text.

Motion by Melanie Dohn Seconded by Mary Wall Yes 5 No 0

**III. CLOSED SESSION**

Adjourn to closed session at 6:03 p.m. to discuss personnel, employer/employee relations, and pupil relations, and pupil personnel (Gov. Code 54967, 54957.6; Ed. Code 35146):

1. PERSONNEL (Govt. Code 54957)
2. EMPLOYER/EMPLOYEE RELATIONS (Govt. Code 54957.6)
3. LEGAL ISSUES

Motion by Zachary Mercier Seconded by Mary Wall Yes 5 No 0

**RECONVENE, REPORT OF ACTION TAKEN IN CLOSED SESSION**

Reconvene to regular session at 6:58 p.m.

Motion by Mary Wall Seconded by Lola Skelton Yes 5 No 0

#### IV. WELCOME

- Pledge of Allegiance to the Flag

#### V. ADDRESSING THE BOARD

In order to address the Board during the Public Comment portion of the meeting, please stand and wait for recognition by the President. Speakers are asked to state their name and are expected to be courteous and comport themselves in accordance with Board Policies 9323 and 1311. Comments are limited to three minutes per person and the Board may limit the number of minutes per topic.

#### VI. PUBLIC COMMENTS FROM THE AUDIENCE

- Rhonda Gonzalez—spoke to the criteria for lay off of teachers. She stated it needs to include years of teaching service.

#### VII. CORRESPONDENCE

- 2010 CSBA Delegate Assembly Election—passed out biographical sketches for board members so they could review assembly delegates to vote at the next board meeting.

#### VIII. BOARD MEMBER'S COMMENTS AND/OR REPORTS

- Governors' budget workshop—Lola states she has a notebook and CD that she would be willing to share. She stated that the budget appears pretty bleak
- Lola was able to attend one of the Spelling Bee's at school – it was great
- Melanie reported on the AVSBA Dinner in Acton and state that none of our board members was able to attend this meeting.

#### IX. PRESENTATIONS/REPORTS

- Ms. Dohn – Reported on her attendance at the December CSBA conference
  - She was able to attend the New Board Members session—she thanked the board for allowing her attendance at CSBA and paying for this session
  - She attended a session regarding Board Responsibility regarding Sexting in schools—she handed out the powerpoint regarding this session and talked about checking our board policy for covering this issue.
  - She attended a general session legislature—it covered advocacy to get our story out
    - Marketing our district—get more press out—ideas included :interdistrict transfer forms in the advertising, hiring a part time marketing person, radio spots, newspaper marketing, demographics study
  - Superintendent evaluation process—She attended a session on this and handed out samples of evaluation examples for Superintendent's evaluation.

#### X. SCHOOL SITE COUNCIL

Linda Lewis reported that the last meeting included: Informational and organizational meeting; SSC will review technology and safety plans and the school plan for goals. There is also an established monthly calendar for schedule of completing plan updates

## XI. DIRECTOR OF BUSINESS AND OPERATIONS REPORT

- LTA and CSEA for the 10-11 school year were met with and information was shared regarding declining enrollment and budget issues
- The district had a loss of 33 students in 1 year
- Next school year there will be a loss of 12 students from K students enrolling and 8<sup>th</sup> grade graduating
- Site council and leadership talked about incentives for ADA to help with May counts
- Approximately 141,000 in ARRA funding for this year only—next year this funding will not be available—this was one time funding
- \$300,000 in deficient spending if we do nothing
- Governor’s budget workshop was attended--\$191 ongoing deficient to revenue limit
- 18.35% in deficient factor
- Budget doesn’t look very good—some reduction in state funding
- Feb and March being deferred until end of year—cash balance at end of each month is issue but we do not have to borrow anything at this point
- Class Size Reduction 2 classes are over 20 student ratio—K and 1<sup>st</sup> right now. 1<sup>st</sup> grade has the resource teacher most of the morning. One first grade classroom is overenrolled so we only take the penalty on one classroom.

## XII. SUPERINTENDENT’S REPORT

- Superintendent’s Symposium was worthwhile because I was able to make connections with other Superintendent’s in the same size districts as ours.
  - Race to the Top Session explained some of the new items in the California application to the Federal government. Now there is a minimum of \$400,000 for any district which is an increase in the original funding information. Also talked about Steinberg and Romero bills that are passed and all districts have to follow the new law whether or not they are in Race to the Top. I will keep you informed regarding any new developments.
- Enrollment is now 337 and we have 5 new students pending by the end of next week.
- There is an Educational Foundation with Palmdale, Keppel and Westside. I have asked for our district to be considered in joining this foundation. I will be finding out more information regarding the foundation and whether or not it would be beneficial for our district.

## XIII. INDIVIDUAL AGENDA ACTION ITEMS

### **BOARD BUSINESS**

#### **EDUCATION**

##### **XIII.1 Science School**

It is recommended that the board approve the fund raising process of the 6<sup>th</sup> grade students to attend the Malibu Science School.

Motion by John Sharp Seconded by Mary Wall Yes 5 No 0

Discussion: There will be no cost to the district. This is totally paid for through donations, PTA and fundraisers. There are no district costs associated with this trip.

**BUSINESS**

**XIII.2 Management and Confidential Salary Reduction 2009-10**

It is recommended that the board approve the salary reductions for management and confidential employees.

Motion by Mary Wall Seconded by Zach Yes 5 No 0

**XIII.2 Budget Revisions**

It is recommended that the board approve the budget revision for 2<sup>nd</sup> Interim BA5010 and BA6010

Motion by Lola Skelton Seconded by Mary Wall Yes 5 No 0

**PERSONNEL**

**XIII.3** It is recommended that the Board approve Resolution #9-09-10 to reduce Certificated Staff due to declining enrollment.

Motion by Mary Wall Seconded by Lola Skelton Yes 5 No 0

**XIII.4** It is recommended that the Board approve Resolution # 10-09-10 to determine tie break criteria for certificated staff with the same first paid date of service to the district.

Motion by Melanie Dohn Seconded by John Sharp Yes 5 No 0

**XIV. CONSENT AGENDA ITEMS**

**CONSENT AGENDA**

- a) Minutes of Regular Board Meeting, January 12, 2010
- b) Personnel Register #8-09-10
- c) Purchase Order Report #8-09-10
- d) Warrant Register #8-09-10
- e) Conference/Workshop #8-09-10
- f) Field Trips #8-09-10
- g) 2<sup>nd</sup> Quarter Williams Report
- h) LACOE contract: Network services 2010-13

Motion by Zach Mercier Seconded by Mary Wall Yes 5 No 0

Discussion: Lola asked if we had contacted LACOE for the network services contract to see if we can get any kind of reduction. Ruby explained that E rate will pay for these costs in network services. The Leading the Leaders for the Superintendent was explained that it was the first two days of Superintendent’s Symposium and then several follow up days through this year and next.

PLANNING

At this time, Board Members or community members may request future Board Consideration of an item.

- John Sharp-There is a n solar company we could work with the state. We would pay nothing for schools and universities. Might be advantageous or may not be—need to work numbers. John will get the information to Ruby for research.
- Special Board Meeting on February 16<sup>th</sup> from 12-3:00 with Dave Long and Associates.

The next Regular Board Meeting is scheduled for **March 9, 2010**, with closed session at 6:00 in the Staff Lounge and the regular session at 6:30 in the school library.

PUBLIC ADJOURNMENT

Pursuant to the Bylaws of the Board all regularly scheduled meetings of the Board must adjourn by 10:30 p.m. unless extended by a majority vote of the Board.

Return to closed session at NA p.m.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_

Close and adjourn the meeting at 7:54 p.m.

Motion by Mary Wall Seconded by John Sharp Yes 5 No 0

\_\_\_\_\_  
Mr. Zachary Mercier, Vice President/Clerk

\_\_\_\_\_  
Date