



**HUGHES-ELIZABETH LAKES UNION ELEMENTARY
SCHOOL DISTRICT**

**SPECIAL MEETING OF THE GOVERNING BOARD
June 29, 2010**

**Hughes Elizabeth Lakes Union School District – School Library
16633 Elizabeth Lake Road
Lake Hughes, CA 93532**

MINUTES

Closed Session – 3:00 p.m.
Regular Session – 3:30 p.m.

Full agenda available in the District Office 8:00 - 4:00

HUGHES-ELIZABETH LAKES UNION ELEMENTARY SCHOOL DISTRICT
SPECIAL MEETING OF THE GOVERNING BOARD AGENDA

June 29, 2010

CLOSED SESSION: 3:00 PM

PLACE: LIBRARY

REGULAR SESSION: 3:30 PM

PLACE: LIBRARY

I. PRELIMINARY

Called to order by the presiding officer at _____ 3:00 _____ p.m.

Roll Call - Members

X Lola Skelton, President

X Zach Mercier Vice President/Clerk

AB John Sharp, Member

X Mary Wall, Member

X Melanie Dohn, Member

Roll Call – District Office

X Diane Parkins, Superintendent/Principal

X Ruby Thompson, Director of Business and Operations

II. MOTION TO WAIVE FURTHER READINGS AND APPROVE AGENDA

Recommendation is made to approve the agenda of Tuesday, June 29, 2010, and permit the reading of the title only of proposed agenda items in lieu of reciting the entire text.

Motion by Mary Wall Seconded by Melanie Dohn Yes 4 No 0

Motion was amended to move close session to the end of the meeting instead of to the beginning of the meeting. Motion by Lola Skelton Seconded by Mary Wall approved by Yes 4—No 0

IV. WELCOME

- Pledge of Allegiance to the Flag

BOARD BUSINESS

XIII. 1 Calendar for 2010-2011 School Year

It is recommended that the Board approve the calendar for the 2010-2011 school year.

Motion by Mary Wall Seconded by Zach Mercier Yes 4 No 0

There were some questions regarding the calendar. A new calendar was passed out because there were some typos in the one in the Board packet. Clarification was made that no days were changed—only the key on the bottom to match the days on the top. A question was asked in regard to the April furlough days and whether or not those were around Easter. The answer was yes. There was a question on how closely aligned this calendar was with the high school calendar. It is very close—our furlough days are different but major time off such as Winter and Spring break are the same.

XIII.2 Administrator Salaries

It is recommended that the Board approve the reduction in work days for the administrative salaries for the 2010-2011 school year due to budget restraints.

Motion by Zach Mercier Seconded by Melanie Dohn Yes 4 No 0
There was discussion as to the account technician position. There was a question as to whether or not this person was in the bargaining unit. The Board was informed that 2 years ago this position was removed from the classified unit and became confidential. CSEA agreed to this position being changed to a confidential position.

XIII.3 Superintendent Contract

It is recommended that the Board approve the modified the multi-year contract for the Superintendent for the 2010-2011 school year due to budget restraints.

Motion by Mary Wall Seconded by Melanie Dohn Yes 4 No 0
One question was asked in regard to the language of the amended contract and whether or not the language from Section 6 was the same as the language from the certificated contract—it is the same language.

PERSONNEL

XIII.4 Request for Release Time for CSEA conference

It is recommended that the board approve a request for release time for Doug Larsen to attend the annual CSEA conference.

Motion by Zach Mercier Seconded by Melanie Dohn Yes 4 No 0
It was brought to the attention of the Board that the week that Doug has requested to be at the annual conference is the same week that Debi will be on furlough and only Matt will be here. All of Doug's expenses will be paid by CSEA. The district will to plan out Matt's time for the week he will be working alone.

BUSINESS

XIII.5 Public Hearing to receive comments from the public on the 2010-2011 Budget.

A Public Hearing will be held per Education Code Section 42127(a)(1), EC42126 and EC42103 to hear comments from parents, staff, members of the community, regarding the Budget adoption for 10-11 Fiscal year.

Hearing opened _____ 3:08 _____ Hearing Closed _____ 3:09 _____

XIII.6 09-10 Estimated Actuals and 10-11 Budget

It is recommended that the Board adopt the 2009-2010 Estimated Actuals and the 2010-2011 Budget.

Motion by Mary Wall _____ Seconded by Zach Mercier _____ Yes 4 _____ No 0 _____

The Business Director passed out pages to talk about for people to reference in regards to the highlights of the budget. She pointed out the Revenues in 09-10 and 10-11 and the percent difference between the two years. She said the Federal revenues were down because of the one time ARRA money. It was pointed out that the staff has done a cut in expenditures and that there is no more one time money for expenditures—those two items are why we are down 41% in expenditures. We are continuing to deficit spend because the revenues are going down. On the multi-year projections it indicates we are still deficit spending even though we have added a few students and there will be a COLA coming up. Our reserves are going down and the third year out we have a 5.26% reserve. We are required to have a 4% and the Board has in policy an 8% reserve which is what has saved us to this point. The 8% was adopted in order to help in desperate times and that is where we are now. Without the high reserve and cuts, we could not have continued our programs in the classrooms. We need to keep attendance incentives going to help ADA.

PLANNING

At this time, Board Members or community members may request future Board consideration of an item.

The Holiday Oaks Program was discussed. The Superintendent found out the costs and it will be approximately \$765 to have the program at the Oaks instead of school. The Superintendent said without the Board donating their stipends to pay for this program, we would need to have it at the school—we cannot afford to pay for this from school funds at this time. The Board agreed to pay from their stipends the cost of this program. It was discussed about taking donations as we have done in previous years and the Board agreed that whatever donations came in would be utilized for the school programs and not to pay them back their stipends. They directed the Superintendent to contact the Oaks for the final date.

Brush clearing was discussed from last month and the Board was informed we can use safety credit money to pay for the clearing of the land as requested by the fire marshal. CSEA was talked to but they did not want to do the brush clearing outside the fence. It is also not safe to have only one person clearing the brush at a time. There was discussion on the timeline for doing this and the estimates we have been able to get at this point. Direction was given to go with the vendor that can do the work in the \$7-8 thousand dollar range. This does not have to go to bid because of the dollar amount.

The July 13th board meeting was cancelled—LTA will not have their ratification of the contract completed before then and the Superintendent's evaluation will wait until August. The Superintendent urged the Board to continue to review the goals she has done for the past 6 months so they are prepared to evaluate in August.

District of Choice was discussed about how many district in California are a District of Choice. The number is unknown but the Superintendent will attempt to find out.

July 4th parade and the 49'ers parade was discussed about whether or not we would participate in these two events. The Superintendent will contact the teacher in charge and then get back to the Board President.

Board Directives

The next Regular Board Meeting is scheduled for **July 13, 2010**, with closed session at 6:00 in the School Library and the regular session at 6:30 in the School Library.—**This meeting was cancelled.**

The next Regular Board Meeting is scheduled for **August 10, 2010**, with closed session at 6:00 in the School Library and the regular session at 6:30 in the School Library.

PUBLIC ADJOURNMENT

Pursuant to the Bylaws of the Board all regularly scheduled meetings of the Board must adjourn by 10:30 p.m. unless extended by a majority vote of the Board.

III. CLOSED SESSION

Adjourn to closed session at 3:57 p.m. to discuss personnel, employer/employee relations, and pupil relations, and pupil personnel (Gov. Code 54967, 54957.6; Ed. Code 35146):

1. PERSONNEL (Govt. Code 54957)
 1. Negotiations Update
2. EMPLOYER/EMPLOYEE RELATIONS (Govt. Code 54957.6)
3. LEGAL ISSUES

Motion by Mary Wall Seconded by Melanie Dohn Yes 4 No 0

Close and adjourn the meeting at 4:10 p.m.

Motion by Mary Wall Seconded by Zach Mercier Yes 4 No 0

Zachary Mercier, Clerk

Date